

**ORILLIA LEGION MINOR
BASEBALL ASSOCIATION
INCORPORATED (2008)**

**MANUAL OF OPERATIONS
Adopted 2005**



ORILLIA LEGION MINOR BASEBALL ASSOCIATION

MANUAL OF OPERATIONS

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SECTION 1 – INTRODUCTION & PURPOSE

1.1 INTRODUCTION

- .1 The Manual of Operations (“Manual”) has been developed for those involved in the Orillia Legion Minor Baseball Association Incorporated, hereinafter referred to as OLMB, to enable them to carry out the objectives of the Association.

1.2 PURPOSE

- .1 The purpose of the Manual is to outline policies & procedures essential to the smooth and efficient operation of the Association. It has been designed to allow Association members to participate and understand the activities more completely.

1.3 GOVERNING OF THE MANUAL

- .1 It is anticipated that this Manual will be reviewed annually by the Constitution & Manual of Operations Committee and adjusted by the membership to accommodate changing circumstances. However, during the season, the responsibility of interpreting the Manual will lie solely with the Executive Committee of OLMB.

1.4 OBJECTIVES OF ORILLIA LEGION MINOR BASEBALL ASSOCIATION

- .1 The objective of the OLMB shall be:
 - .1 To promote excellence throughout all aspects of the OLMB program including the development of physical abilities, good moral standards, fair play, and mental well being of all participants.
 - .2 To foster, govern and improve baseball at all levels in the city of Orillia and the surroundings areas.
 - .3 To protect and promote the mutual interests of the members

1.5 SPECIAL NOTE FOR PARENTS & PARTICIPANTS

- .1 All parents & participants are asked to read carefully and abide by sections 3.1, 3.2, 3.3 of this Manual.

SECTION 2 – STRUCTURE OF OLMB ASSOCIATION

2.1 EXECUTIVE COMMITTEE

- .1 The operation of the OLMB shall be managed by an Executive Committee comprised of:

-	President	Elected
-	Vice-President (VP) - House League	Elected
-	Vice-President (VP) - Rep / Select	Elected
-	Secretary	Elected

- Treasurer Elected
- Registrar Elected
- Immediate Past President Appointed
- Director of Equipment Elected
- Director of Officials Elected
- Director of Fundraising Elected
- Director of Sponsorship Elected
- Director of Public Relations Elected
- Legion Representative Appointed – Non-Voting

- .2 These positions will be filled by election at the Annual General Meeting. Executive members are entitled to attend and vote at all regular meetings.

2.2 STANDING COMMITTEES

2.2.1 Disciplinary Committee

- .1 Shall consist of the President, Secretary, the VP of the applicable division, if a conflict of interest arises with said positions, or one member is not available, a replacement may be named from the current executive.
- .2 This committee should be convened within seven (7) days of the incident taking place.
- .3 This committee shall meet when a need arises, shall take direct action and submit a written report to the Executive Committee.
- .4 Parties involved shall be interviewed, at the discretion of the Chairperson or if the infraction is deemed serious.

2.2.2 Finance Committee

- .1 The OLMB Treasurer will act as Chairperson for this Committee.
- .2 The Committee shall be appointed by the Executive Committee.
- .3 Shall be responsible for preparing and maintaining an Annual Budget.

2.2.3 Coaches Selection Committee

- .1 The OLMB VP of Rep/Select will act as Chairperson for this Committee.
- .2 The Committee shall be appointed by the Executive Committee.
- .3 Shall have a minimum of three persons on the Committee, at least one other person must be a member of the Executive Committee.
- .4 Shall be responsible for appointing a Coach for each Representative and Select Team.
- .5 The selection of the Coaches must be presented and approved by the Executive Committee prior to the announcement of Coaches.

2.2.4 Staff Selection Committee

- .1 The OLMB President will act as Chairperson for this Committee.
- .2 The Committee shall be appointed by the Executive Committee.
- .3 Shall have a minimum of three persons on the Committee, at least one other person must be a member of the Executive Committee.

- .4 Shall be responsible for selecting the staff person who will operate the batting cage.
- .5 The selection of the staff person must be presented and approved by the Executive Committee prior to the announcement.

2.2.5 Constitution & Manual of Operations Committee

- .1 This Committee shall be responsible for annually reviewing the Constitution and The Manual of Operations and bringing forth proposed amendments.
- .2 Shall consist of at least three members of the Executive Committee.

2.2.6 Nominating Committee

- .1 Shall consist of the Immediate Past-President as Chairperson. He/She may appoint two other members of the Association as assistants.
- .2 The Committee shall prepare a slate of candidates for the elected offices of the Association, and submit the slate to the Secretary / Treasurer at least two weeks prior to the Annual General Meeting.
- .3 Nominees must be present at the Annual General Meeting or have submitted their acceptance in writing.

2.2.7 Registration Committee

- .1 Shall consist of as many persons as required. This Committee will elect its own chairperson.
- .2 Shall ensure that registration promotions and procedures are ready well in advance of registration days.
- .3 Shall ensure that all necessary forms are available.
- .4 Shall provide to the VP of House League and the VP of Rep/Select, a list of registrants or copies of the registration forms.

2.3 EXECUTIVE APPOINTMENTS

- .1 The individuals filling these positions are not part of the Executive Committee. They shall attend regular Executive Meetings upon specific invitation and are not entitled to vote on any matters before the Executive.

2.3.1 Convenors – Representative & Select Teams

- .1 The VP responsible for this Division may establish Convenors, as needed. Convenors are the direct contact with Coaches, Managers and the public. Their primary function is to see that the Constitution, Rules, Regulations and Procedures are carried out according to Policy, under the direction of the VP of Rep/Select.
- .2 Convenors will be the communication channel for all movement of players between teams and divisions.
- .3 Convenors shall assist the VP of the Division in any area where assistance is required.
- .4 Convenors will be available to assist the Registration Chairperson with the player registration.

2.3.2 Convenors – House League Teams

- .1 The VP responsible for this Division may establish Convenors, as needed. Convenors are the direct contact with Coaches, Managers and the public. Their primary function is to see that the Constitution, Rules, Regulations and Procedures are carried out according to Policy, under the direction of the VP of House League.
- .2 Convenors will be the communication channel for all movement of players between teams and divisions.
- .3 Convenors shall assist the VP of the Division in any area where assistance is required.
- .4 Convenors will see House League Operating Procedures are followed.
- .5 Convenors will be available to assist the Registration Chairperson with the player registration.

2.3.3 House League Scheduling

- .1 The Past President will assist the VP – House League with drafting of schedules.

2.3.4 Filling Vacant Positions

- .1 Any member of the Association who does not fulfill their responsibilities, or who misses 3 consecutive meetings of the Executive committee, shall be contacted by the President, who shall determine the need to replace such a member.
- .2 It is the duty of the Executive Committee to fill any vacancies that occur during the year, as soon as possible after the occurrence of the vacancy, by majority vote of the Executive Committee.

SECTION 3 – POLICIES and PROCEDURES

3.1 CODE OF ETHICS

- .1 As members of the OLMB, we are responsible for the physical, social and emotional development of youth, both on and off the field. It is expected that all persons associated with the OLMB shall conduct themselves, at all times, in an ethical manner that reflects the importance of this responsibility and presents the best possible example to the youth of Orillia.

3.2 CODE OF BEHAVIOUR

- .1 All persons associated with the OLMB are expected to know and conduct themselves according to the following basic code of Behavior:
- .2 No Association member or team official shall use, be under the influence of, or permit the use by players of alcohol and/or illegal drugs, while they are responsible for the safety and welfare of the players in their care.
- .3 No player, parent or team official shall be in possession of illegal drugs and or alcohol while traveling to or from games involving OLMB Teams.

- .4 No Association member or team official shall harass or abuse, physically or verbally, any player, parent or other team official, league official, Executive member or Association member, or act in a manner creating a travesty of the game at any time.
- .5 No player or parent shall harass or abuse, physically or verbally, any team official, league official, Executive member or other Association member at any time.
- .6 No player or parent shall interfere, at any time with the operation of a team and/or with the procedures established by the team officials

3.3 MISCONDUCT BY MEMBERS

- .1 Players, parents, team and/or Association Officials who conduct themselves in a manner detrimental to the best interests of the Association, shall be dealt with quickly and firmly by the appropriate team or Association Official.
- .2 Any player, team official, or other Association member who violates the Rules of Play, outlined in the rule book: of the governing authorities, shall be dealt with according to the procedures outlined in those rule-books. The Association's Executive Committee or Discipline Committee, as warranted may impose additional penalties.
- .3 Any coach, manager, team official or Executive member who violates the Association's Code of Behavior and/or deliberately fails to follow the procedures outlined in the Associations Manual of Operations, shall be reported in writing, to the Executive Committee for forwarding to the Discipline Committee.
- .4 Any player, parent, spectator or other Association member who violates the Association's Code of Behavior and/or deliberately fails to follow the procedures outlined in the Association's Manual of Operations, shall be reported in writing, to the Executive Committee for forwarding to the Discipline Committee.

3.4 ACCIDENTS/INJURIES

1. All accidents/incidents that happen at any OLMB sanctioned event must have a completed accident & incident reports to be forwarded to the secretary within 24 hours of the incident.

3.5 COACHING ELIGIBILITY/INELIGIBILITY

- .1 Director of Officials may not be a head coach.
- .2 VP of Rep/Select may not be a head coach of a Rep team.
- .3 VP of House League may not be a head coach of a house league team.

3.6 PURCHASING POLICY

- .1 All purchases over \$250 require an approved purchase order # in advance of the ordering of the product. The Finance Committee must approve the purchase order in advance.

- .2 Any purchases under \$250 must have a purchase order number approved at the next scheduled OLMB Executive Committee meeting.
- .3 All requests for cheques must be made, in writing, to the Secretary / Treasurer.
- .4 When making purchases on behalf of OLMB, priority must be given to
 - .1 OLMB sponsors;
 - .2 Local businesses.
- .5 When purchasing products from a business that is neither an OLMB sponsor nor a local business, there must be:
 - .1 A substantial savings to OLMB
 - .2 At least two written quotes -1 must be from either a sponsor or local business(where possible)
 - .3 The OLMB Executive Committee must approve the purchase, in advance.
- .6 All purchases over \$500 require a minimum of 2 written quotes -1 must be from either a sponsor or local business (where possible).

3.7 REGISTRATION POLICY

- .1 All players shall register at the appointed time and location and must be properly registered before participating in any OLMB activities. Any player failing to comply with this rule shall not be permitted to participate until the registration form has been recorded and approved by the Registrar. Team Coaches and Managers shall assume responsibility for the eligibility of their players. VPs of Rep/Select & House League will be ultimately responsible for eligibility of players.
- .2 Registration fees and procedures shall be established each year by the OLMB Executive Committee.
- .3 All fees must be paid in full, or arrangements made with the approval of the President or designate, before a player may participate in any OLMB activity. Players in breach of arrangements will be notified that participation privileges have been suspended.
- .4 The OLMB may, at the discretion of the Executive Committee issue a pro-rated refund in the event of:
 - .1 Serious injury
 - .2 A serious health problem
 - .3 Family moving to another community
 - .4 A program cancellation
 - .5 Player non-participation, prior to June 15th of the registration year
 - .6 Ineligibility (due to age)
- .5 Regular registration will take place annually between February 1st & March 31st.
- .6 All players registering after March 31 may subject to an additional late registration fee. All additional fees (i.e. fundraising fee, etc.) would also

apply. If spaces are not available in the particular age division than the player would be placed on a waiting list.

- .7 Player requests will only be considered under the following conditions:
 - .1 Siblings (including extended family)
 - .2 Coaches children
 - .3 Sponsors children
- .8 Sponsored players may not participate in the select or rep levels unless approved by the current executive.
- .9 Families that have three or more players will be allowed a discount. They must pay for the two (higher amounts) and all others will be half price.
- .10 No other player requests will be granted.

3.8 PLAYER RELEASES

- .1 Any OLMB player wishing to obtain their release for the purpose of playing baseball in a different baseball organization must follow the following steps:
 - .2 The player or his/her parents must request the release, in writing.
 - .3 The player or his/her parents must contact the manager of the team which the player should be playing on. The manager must give his/her permission for the release.
 - .4 The team manager must notify the VP of Rep/Select of the request for the player's release.
 - .5 The VP of Rep/Select and the President are the only OLMB officials that will be allowed to authorize a player's release.
 - .6 It is the manager's decision whether to release the player or not to release the player.
 - .7 If the player or his/her parents disagree with the managers decision, they may contact the VP of Rep/Select to arrange an appeal hearing with the Executive Committee of OLMB. A decision will be made after hearing from both the team manager and the player or his/her parents. Both parties will be notified, in writing within five (5) days of the hearing.
 - .8 If the player or his/her parents still disagree, they may appeal to either the executive committee of York-Simcoe Baseball or Baseball Ontario.

3.9 UNIFORMS AND EQUIPMENT

- .1 The Association will be responsible for arranging purchase of equipment and uniforms as recommended by the Director of Equipment in accordance with the established budget. Maintenance of the uniforms and equipment shall be the responsibility of the Director of Equipment. The Director of Equipment shall work co-operatively with the VPs of House League and Rep/Select, to establish procedures for the distribution and collection of equipment.
- .2 The purchasing and wearing of non approved uniforms, jackets, etc. may result in the suspension of the manager, coaches and/or others involved.
- .3 Team representatives must comply with committee decisions regarding standard colours and designs for team uniforms and jackets. Hats, socks,

undershirts and any other materials that could be worn, all fall under this guideline.

- .4 Players not wearing OLMB approved equipment and uniforms will not be allowed to participate.
- .5 All players must wear at all times a cup and cup type supporter while either playing or practicing inside this program.
- .6 Catchers must also wear, at all times, a OLMB approved mask with a throat type protector, chest protector, shin guards and helmet.
- .7 Helmets with chinstraps must be worn by both batters and base runner in all divisions except Midget and Junior.
- .8 Any person warming up a pitcher must wear a mask with throat protector. This includes practices and games.
- .9 In Bantam and below, no metal cleats may be worn at any time.

3.10 RESPONSIBILITY OF OFFICIALS

- .1 Team Officials of all OLMB teams shall assume the responsibility for the conduct of their players and other team officials both on and off the field.

3.11 LIMITATIONS ON OFFICIALS

- .1 All Representative Coaches & Managers may only be involved with one team, unless a shortage of personnel results in the VP of Rep/Select asking an individual to work with another team.

3.12 FUNDRAISING & PROMOTIONS

- .1 All fundraising activities will be determined by the Executive Committee each year
- .2 All representative teams are required to participate in any fundraising events held by or for OLMB.
- .3 Individual team fundraising must be approved, in advance by the OLMB Executive Committee.

3.13 TOBACCO PRODUCTS:

- .1 Players, managers, coaches and anyone else in uniform or directly involved with the team will refrain from smoking or the use of all or any tobacco products during the game.
- .2 Umpires, Convenors and Executive Committee members have the authority to enforce this rule.
- .3 Compliance with the City of Orillia by-laws regarding smoking on sports fields as amended from time to time, is required.

3.14 SPONSORS

- .1 Team representatives must not approach sponsors for financial assistance without the Executive Committees written approval.

3.15 DISCIPLINE

- .1 Any player, manager, coach or other affiliated team member found making remarks to the opposition, with the purpose and intent of hindering their play, may be ejected immediately. A second expulsion, for this type of action will result in a suspension and an automatic meeting with the disciplinary committee or may be ejected immediately by the game official or by the game official with the assistance of a committee member.
- .2 Managers and coaches have the authority to discipline and/or suspend their players for the use of profanities, abuse of officials, teammates, coaches, fans, etc Discipline may be for the balance of the game in question or for an entire game. The Disciplinary Committee, if necessary, will determine further discipline.
- .3 Undesirable conduct will not be tolerated. Managers and coaches are to convey concerns to the Convenors, Disciplinary Committee or Executive Committee as soon as possible.
- .4 Any player, manager, coach or associated team member ejected for any reason, after the game (any league, playoff or tournament game,) commences will automatically be suspended for the next scheduled league, playoff or tournament game.
- .5 A second expulsion, in one season, will result in a suspension until a meeting can be arranged with the disciplinary committee. This must take place within seven (7) days.
- .6 Failure to report any infraction will result in suspensions of the player(s), manager, or coach until reviewed by the disciplinary committee and the executive committee.
- .7 Managers and/or coaches must report all ejections to their Convenor and the Disciplinary Chairperson, within 48 hours of the infraction.
- .8 Failure to report an infraction will result in an automatic three (3) game suspension of the manager and/or coaches, followed by a meeting with the disciplinary committee and, if necessary the executive committee.
- .9 Further discipline may be administered by Disciplinary Committee, dependent on the severity of the incident.
- .10 All Disciplinary Committee decisions may be appealed to the executive committee, provided that the appeal is received in writing, within seven (7) days of the disciplinary committee's ruling.
- .11 All Executive Committee decisions, on appeals are final.

3.16 GAME OFFICIALS

- .1 The Director of Officials will be responsible for the carding of all game officials within OLMB.
- .2 All representative umpires must be OBA carded and there should be a minimum of two (2) officials per game.
- .3 The scheduling of all umpires will be the responsibility of the staff member or the person(s) appointed. Schedules will be provided to umpires two (2) weeks in advance of scheduled games. Umpires will be responsible to attempt to replace themselves should they become

unavailable to cover a game. Changes to the schedule must be communicated to the Director of Officials for approval.

- .4 For all house league games, there must be a minimum of two (2)-scheduled umpires. In rookie ball and t-ball, only one (1) umpire may be needed.
- .5 All umpires shall be a minimum of one (1) year older than the age group that they are umpiring. For all Bantam division and older games, at least one (1) umpire should be an adult, whenever possible.
- .6 Proper attire is required by all umpires. The umpires' uniform will be approved annually by the Executive Committee, in co-operation with the Director of Officials.

3.17 LIFE MEMBERS

- .1 Life members may be appointed by the Executive for exceptional dedication and contribution of time and effort to the development and furtherance of Minor Baseball.

SECTION 4 – OLMB REPRESENTATIVE OPERATING PROCEDURES

4.1 PLAYER REGISTRATION

- .1 No player will be allowed on the field until registered with OLMB
- .2 All players must have their additional fees paid and O.B.A. cards and Commitment Agreement Forms signed and delivered to the VP of Rep/Select by June 1st.
- .3 Failure to comply with the above may result in the player and/or the team not being allowed to participate in further league, tournament or OBA play.

4.2 PLAYER ELIGIBILITY

- .1 All representative players shall qualify for their respective teams as per the age requirements of the governing bodies.
- .2 No player Bantam age or lower may play more than one division above his/her regular age group.

4.3 AFFILIATED PLAYERS:

- .1 Affiliated players may move from house league play to the representative division only after contact has been made with the player, his/her parents or guardians, the house league coach and the league convenor.
- .2 If there is a conflict, his/her house league team must be given preference.
- .3 An affiliated player may play any number of games or attend any number of practices with the representative club and at the same time continue with his/her regular house league club.
- .4 After June 15th, any affiliated player who dresses for five or more games with the representative team must remain with that representative team. All team fees would be due at that time.

4.4 REPRESENTATIVE PLAYER MOVEMENT:

- .1 A player from a lower age group, provided they are eligible (see 4.2), may be borrowed providing approval has been obtained from the manager of his/her regular team, the convenor(s) and the parents or guardians.

4.5 OLMB REPRESENTATIVE TEAM MANAGERS AND COACHES:

- .1 Managers will be responsible for obtaining coaches and other personnel for their individual teams, subject to the VP of Rep/Select and the Coaches Selection Committee approval.
- .2 Managers and Coaches will be jointly responsible for following all Orillia Legion Minor Baseball rules.
- .3 Managers and Coaches will be jointly responsible for ensuring that all bases and equipment are properly installed prior to the game and returned to the proper areas following the game(s).
- .4 Managers are responsible for the signing of their players, in the proper age groups, in accordance with both OBA and OLMB rules and guidelines.
- .5 Managers will be responsible for the care of equipment issued to them and for the distribution and collection of the team uniforms.
- .6 Managers and Coaches will ensure that their catchers, at all times wear a mask with a throat protector, helmet, chest protector, shin guards and athletic supporter.
- .7 Managers are responsible for setting up a communications network with the players, and their parents and/or guardians.
- .8 Managers will be responsible for the proper and efficient use of our limited diamond time. The managers must advise staff, a minimum of seven (7) days in advance, if they will not be using their schedule diamond times, so that the time may be either canceled or used by someone else. Failure to notify staff may result in the loss of that teams scheduled diamond time.
- .9 Managers and coaches are responsible for getting all game results to the various media outlets available to OLMB.
- .10 Managers and coaches are to encourage respectful behavior from their team members at all times. Profanities are to be avoided at all times.
- .11 Managers and coaches are expected to give equal attention and consideration to every active player on their team.
- .12 Managers and coaches may only be involved with one (1) team unless a shortage of personnel results in the VP of Rep/Select asking an individual to work with another team.
- .13 Rep team managers and coaches must hold a valid level one (1) or higher NCCP technical and theory coach's certificate.

4.6 REPRESENTATIVE TEAMS

- .1 Unless circumstances prevent it, the minimum number of players will be 12.

4.7 RAINOUT GAMES

- .1 Rain out games must be rescheduled within two weeks of the original date, whenever possible.

4.8 YORK-SIMCOE

- .1 Teams must follow York-Simcoe rules regarding league play.

SECTION 5 – OLMB SELECT OPERATING PROCEDURES

5.1 SELECT PROGRAM INTENT

Please remember that the intent of this program from the beginning was to provide some extra baseball for some more kids inside our program.

5.3 SELECT PLAYER ELIGIBILITY

- .1 it is hoped that the cuts and double-carded players will make up the nucleus of each team, but is a free selection type system.
- .2 there is no minimum number of players per team.
- .3 No player Bantam age or younger may play more than one (1) division above his/her age group.
- .4 if there is a conflict between house league games and the Select team, the house league team will be given preference.

5.4 SELECT MANAGERS & COACHES

- .1 Managers shall be responsible for obtaining their coaches and other personnel subject to Executive Committee's approval.
- .2 Managers will be responsible for the care of equipment issued to them and for the distribution and collection of the team uniforms.
- .3 Managers and Coaches will be jointly responsible for following all OLMB rules.
- .4 Managers and Coaches will be jointly responsible for ensuring that all bases and equipment are properly installed prior to games and practices and returned to the proper areas following the game(s).
- .5 Managers and Coaches will ensure that their catchers, at all times wear a mask with a throat protector, helmet, chest protector, shin guards and athletic supporter.
- .6 Managers are responsible for setting up a communications network with the players, and their parents and/or guardians.
- .7 Managers will be responsible for working with staff members to arrange all your diamond times for practices and games.
- .8 Managers and coaches are responsible for getting all game results to the various media outlets available to us.
- .9 Managers and coaches are to encourage respectful behavior from their team members at all times. Profanities are to be avoided at all times.
- .10 Managers and coaches are expected to give equal attention and consideration to every active player on their team.

SECTION 6 – OLMB HOUSE LEAGUE OPERATING PROCEDURES

6.1 Fair Play

- .1 Emphasis is to be on maximum participation with equal playing time for all players. Coaches must change player's positions where appropriate, so as to create a variety of play and to encourage and provide fun for all players.
- .2 Fair rotation of all players between infield and outfield positions in every game is expected, during the regular season.
- .3 During playoffs, a player may not play the same position for more than two (2) innings per game (except pitchers and catchers in the Peeewe division and above)

6.2 Maximum number players per team will be fifteen (15).

6.3 SUBSTITUTE RUNNERS

- .1 If there are two outs in the inning, the offensive team may, if they wish, use a substitute runner for the catcher.
- .2 This runner must be the last out of that or the previous inning.
- .3 If for some reason that player is not available the out previous to him/her must be used.
- .4 This rule is meant to speed the game up. If you are going to use this rule, please have the substitute runner ready to go.
- .5 If a player is injured, a substitute runner may be used once the player has reached first base subject to 6.5.2 above.

6.4 GAME REPORTS

- .1 The home team coach will be responsible for submitting game reports/results, for every game played, to VP of House League and/or Director of Public Relations.

6.5 RAIN OUTS

- .1 All rain out games must be rescheduled within two weeks, whenever possible.
- .2 Coaches are required to notify the Director of Officials when a rain out game is rescheduled to allow for scheduling of umpires.

6.6 CONTACT RULE

- .1 Runners are instructed to slide or attempt to avoid contact with a fielder. A player who maliciously runs into another player is to be declared out and is to be automatically ejected.
- .2 Contact shall be considered malicious if:
 - .1 the contact is the result on intentional excessive force, and/or
 - .2 there is an intent to injure
- .3 Malicious contact is to be penalized whether committed by an offensive or defensive player.

- .4 The umpire shall determine whether contact was avoidable or unavoidable – whether the runner was trying to reach the base/plate or attempting to dislodge the ball from the fielder.
- .5 If the runner a) could have avoided the fielder and reached the base or b) attempted to dislodge the ball, the runner is out even if the fielder loses possession of the ball. The ball is dead and all other runners shall return to the last base legally occupied by them at the time of the contact.
- .6 If the fielder blocks the base path, the runner may make contact, slide into or collide with the fielder as long as the runner is making a legitimate attempt to reach the base/plate. If the collision is flagrant, the runner is called out and ejected. The ball is declared dead.
- .7 If the defensive player blocked the base path clearly without possession of the ball, obstruction shall be called. The runner is safe and a delayed dead ball is called.
- .8 If the runner collides flagrantly, he/she shall be declared safe due to obstruction but shall be ejected. The ball is dead.
- .9 Remember the question of intent to injure here will be the umpire's judgment.

6.7 BATTING ORDER

- .1 A standardized batting order will be implemented and used by all teams. This means that all the players bat before the leadoff batter bats again.
 - .2 The batting order will be rotational. This means that where the order ends up at the end of the last game, it begins for the next game.
- Example: If batter eight (8) was the last out of the last game, batter nine (9) would lead off the next game. If batter nine (9) is absent then batter ten (10) would lead off. This does not apply to play-offs.

6.8 SPECIAL ROOKIE BALL RULES

6.8.1 PITCHING

- .1 With the machine the batter will be allowed four pitches to put the ball in play.
- .2 All pitches are strikes.
- .3 There are no walks or bases on balls in this division.
- .4 Foul balls, even on the last pitch, constitute as a pitch.
- .5 After missing 4 pitches the batter is out.
- .6 If the batter fouls off the 4th pitch, he/she is allowed another pitch until they put it in play, or are called out.

6.8.2 PLAYER ADVANCEMENT

- .1 No lead offs will be allowed.
- .2 No base stealing will be allowed.
- .3 Base runners must be advanced by a play. (A play means that ball must be hit by the bat)

- .4 If the ball is hit out of the infield, runners may continue to advance on the base paths until the time that the ball is returned to the infield. Once the ball is returned to the infield, runners in motion may only continue to the next base, but no further. Any defensive play may still be attempted at this time on the runners. Note: The infield will be considered the area of the diamond marked by the grass cutout.
- .5 If, on a hit, the ball does not leave the infield, there would be a one-base maximum for all runners. Any defensive play may be attempted on this hit.
- .6 Ground ball outs and fly ball outs constitute a play.
- .7 No advancement is allowed by base runners on an overthrow. Players can only be advanced by a batted ball.
- .8 Runners may not advance on a wild pitch, passed ball, or on a ball thrown back to the pitcher.
- .9 The infield fly rule will not be in effect

6.8.3 PITCHING MACHINE

- .1 The machine itself and the surrounding circle constitutes a dead area.
- .2 If the ball makes contact with the machine or the adult feeding the machine, the ball is dead.
- .3 If the ball stops in the designated circle, the ball is dead.
- .4 When the ball is declared dead, the batter will be awarded one base.
- .5 All other base runners, on base at the time of the occurrence will advance only if forced.
- .6 If a defensive player touches the ball in the circle, the ball is dead and the batter is awarded 1st base, all. All other runners advance 1 base, only if forced.
- .7 The pitching machine's speed may not be altered, except at the end of a completed inning and only by the games umpire, staff or OLMB representative.
- .8 If in the case of the machine malfunctioning, it may be adjusted during the inning in progress, but only at the discretion of the umpire, the convenor and/or staff.
- .9 Coaches have no authority over this machine unless a child may be in danger from it.
- .10 The OLMB VP of House League will designate the speed of the machine.
- .11 A competent adult who is involved with the team must operate the machine.
- .12 No children shall operate the machine.
- .13 Each team will pitch or operate the machine to their own team's players.

- .14 All effort, by the adult feeding the machine, must be made to avoid contact of a hit ball

6.8.4 BATTING

- .1 Bunting is not allowed. Any attempts to, or actual bunts will be automatic outs.

6.8.5 COACHES

- .1 There will only be one defensive coach allowed on the playing field at a time. This person will be stationed in the outfield only. We do not want coaches all over the field.

6.8.6 DEFENSIVE POSITIONS

- .1 Teams will be allowed to field ten (10) players at a time on the field.
- .2 Four players must be positioned on the outfield grass area.
- .3 Pitcher must wear a helmet and face guard.
- .4 One coach from the defensive team may stay in the outfield with his team when his team is in the field, however during play he must be on the grass.

6.8.7 GAME DURATION

- .1 Rookie games will be five (5) innings in length with no new inning to start after one hour and thirty minutes. (1 hour & 30 minutes)

6.8.8 MERCY RULE

- .1 In Rookie Ball there will be a four (4) run limit per inning.

6.8.9 RAIN DATES

- .1 Will be scheduled within 2 weeks with a maximum of 2 games per week

6.9 SPECIAL TYKE RULES

6.9.1 GAME DURATION

- .1 Tyke games will be six (6) innings in length with no new inning to start after one hour and forty-five minutes. (1 hour & 45 minutes)

6.9.2 MERCY RULE

- .1 There will be a five (5) run limit per inning in Tyke.

6.9.3 PLAYER ADVANCEMENT

- .1 There will be no lead-offs in Tyke Division and no stealing until the ball leaves the Pitcher's hand.

- .2 In the Tyke Division, players may only to home (from 3rd base) on a hit ball or by being forced by the existing play. They may not advance to home by a wild pitch, passed ball or by stealing home.

6.9.4 PITCHING

- .1 In the Tyke division no pitcher is to pitch more than two (2) innings per game.
- .2 One pitch constitutes an inning.
- .3 Once a player is removed from the pitching position he/she cannot return to pitch in that game.
- .4 Extra innings do not change or alter the above rule. It is considered the same game.
- .5 Any uncompleted games that are carried over to another day are considered the same game and all innings pitched will count as the same game.

6.10 SPECIAL PEEWEE RULES

6.10.1 GAME DURATION

- .1 Games will be seven (7) innings in length with no new inning to start after one hour and fifty minutes. (1 hour & 50 minutes)

6.10.2 MERCY RULE

- .1 There will be a five (5) run limit per inning.

6.10.3 PITCHING

- .1 In the Peewee division no pitcher is to pitch more than three (3) innings per game.
- .2 One pitch constitutes an inning.
- .3 Once a player is removed from the pitching position he/she cannot return to pitch in that game.
- .4 Extra innings do not change or alter the above rule. It is considered the same game.
- .5 any uncompleted games that are carried over to another day are considered the same game and all innings pitched will count as the same game.

6.11 SPECIAL BANTAM RULES

6.11.1 GAME DURATION

- .1 Games will be seven (7) innings in length with no new inning to start after two hours.

6.11.2 MERCY RULE

- .1 There will be a five (5) run limit per inning.

6.11.3 PITCHING

- .1 In the Bantam division no pitcher is to pitch more than four (4) innings per game.
- .2 One pitch constitutes an inning.
- .3 Once a player is removed from the pitching position he/she cannot return to pitch in that game.
- .4 Extra innings do not change or alter the above rule. It is considered the same game.
- .5 Any uncompleted games that are carried over to another day are considered the same game and all innings pitched will count as the same game.

6.12 SPECIAL MIDGET RULES

6.12.1 GAME DURATION

- .1 Games will be seven (7) innings in length

6.12.2 MERCY RULE

- .1 There will be a game mercy rule of 15 runs after five complete innings or 4 ½ innings if the Home team is leading.

6.12.3 PITCHING

- .1 In the Midget, division no pitcher is to pitch more than five (5) innings per game.
- .2 One pitch constitutes an inning.
- .3 Once a player is removed from the pitching position he/she cannot return to pitch in that game.
- .4 Extra innings do not change or alter the above rule. It is considered the same game.
- .5 Any uncompleted games that are carried over to another day are considered the same game and all innings pitched will count as the same game.

6.13 SOUTH SIMCOE

- .1 All teams playing in the South-Simcoe Baseball League must follow the South-Simcoe rules of baseball

6.14 SPECIAL T-BALL RULES

6.14.1 PITCHING

- .1 In T-ball there shall be no pitching to the batter therefore no bases may be awarded on balls

6.14.2 DEFENSIVE POSITIONS

- .1 Teams will be allowed to field ten (10) players at a time on the field.

- .2 Infield defensive positions will include a pitcher, catcher, 1st baseman, 2nd baseman, 3rd baseman, and shortstop.
- .3 The four (4) additional players must be positioned on the outfield grass.
- .4 The pitcher must wear a helmet and face guard at all times while on the defensive field of play.
- .5 The pitcher must start the play behind the fair hit line

6.14.3 MERCY RULE

- .1 In T-Ball there will be a four (4) run limit per inning for each team.

6.14.4 GAME DURATION

- .1 T-Ball games will be three (3) innings in length with no new inning to start after one hour and fifteen minutes (1 hour & 15 Minutes).

6.14.5 COACHES

- .1 Only one coach from the defensive team will be allowed on the outfield grass to assist the players in their defensive positioning. During any play the coach must stay in the outfield.
- .2 The offensive coach will be allowed to help the players with their batting stances while in the batter's box.

6.14.6 RAIN DATES

- .1 Rain outs will be rescheduled within two weeks of the original date, whenever possible.

6.14.7 T-Ball "T"

- .1 The t-ball "T" will be placed on home plate
- .2 The t-ball "T" may be adjusted by the umpire or coach as to fit the individual players height.

6.14.8 FAIR HIT LINE

- .1 The fair hit line is an imaginary line running from the 30 foot mark of the 1st base line to the 30 foot mark of the 3rd base line.
- .2 Any ball that stops within this area will be deemed as a dead ball.

6.14.9 FAIR HIT BALL

- .1 A fair hit ball is a legally batted ball that in the plate umpires opinion will or could have crossed the fair hit line in fair territory, even if it is fielded before crossing the line.

6.14.10 DEAD HIT BALL

A dead hit ball is a legally hit ball that:

- .1 could not have crossed the fair hit line, even if fielded in front of the fair hit line.
- .2 in the umpire's opinion the batter has made an illegal swing.

6.14.11 PLAYER ADVANCEMENT

- .1 The batter becomes a base runner when they hit the ball hard enough to cross the fair hit line in fair territory.
- .2 No lead offs will be allowed.
- .3 No base stealing will be allowed.
- .4 Base runners must be advanced by a play. (A play means that ball must be hit by the bat)
- .5 If the ball is hit out of the infield, runners may continue to advance on the base paths until the time that the ball is returned to the infield. Once the ball is returned to the infield, runners in motion may only continue to the next base, but no further. Any defensive play may still be attempted at this time on the runners.
Note: The infield will be considered the area of the diamond marked by the grass cut out.
- .6 If, on a hit, the ball does not leave the infield, there would be a one-base maximum for all runners. Any defensive play may be attempted on this hit.
- .7 Ground ball outs and fly ball outs constitute a play.
- .8 No advancement is allowed by base runners on an overthrow. Players can only be advanced by a batted ball.

SECTION 7 - ACCIDENT/INCIDENT

See attached.

SECTION 8 - HARRASMENT AND ABUSE POLICY

See Attached

APPENDIX

**Awards
Life Members**



ORILLIA LEGION MINOR BASEBALL INC. – INCIDENT REPORT

DATE OF INCIDENT _____

PLAYERS NAME & TEAM _____

LOCATION OF INCIDENT _____

DESCRIBE INCIDENT IN DETAIL _____

COACHES SIGNATURE _____

UMPIRES SIGNATURE _____

COMMENTS: _____

OLMB SANCTIONED PRACTICE OR SCHEDULED GAME:

OFFICE USE:

DATE PLAYER WAS REGISTERED WITH ASSOCIATION:

EXECUTIVE NOTIFIED (INCLUDE WHOM, TIME AND DATE)

INSURANCE FORM PROVIDED: _____



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POSITION ON HARASSMENT AND ABUSE

Baseball Ontario is committed to providing a sport and work environment in which all individuals are treated with respect and dignity. Each individual has the right to participate and work in an environment which promotes equal opportunities and prohibits discriminatory practices. Baseball Ontario will not tolerate harassment among its members, participants and employees.

Harassment takes many forms, but can generally be defined as comment, conduct or gesture directed toward an individual or group of individuals, which is insulting, intimidating, humiliating, malicious, degrading or offensive. Sexual harassment refers to any sexual advances, requests, suggestions or activity of a sexual nature that is unwelcome by the recipient. Harassment is discriminatory, degrading and threatening. In its most extreme forms, harassment can be an offence under Canada's Criminal Code.

Baseball Ontario strives to provide the safest possible environment for all of our participants. We encourage all of our member associations to do whatever is required in their circumstances to eliminate and protect against all forms of harassment. To assist in meeting this goal, Baseball Ontario will provide to all member associations, upon request, up to date literature on the subject. The objective is to make baseball a sport in which children can feel safe playing and in which parents can feel safe having their children play.

Baseball Ontario strongly encourages all of its members to learn to recognize and understand what constitutes harassment. An individual, who perceives any activity as a form of harassment, should be encouraged to tell the offending party that the activity is not appreciated. If the offending behaviour continues, the complainant should be encouraged and supported in notifying the appropriate authorities, including the executive of the relevant baseball association. The authorities should act promptly and with integrity, while respecting the rights of all those involved.

If someone in authority uses his/her power or position to harm another, whether emotionally, physically or sexually, this is abuse. If a person is threatened, intimidated, taunted or subjected to racial, homophobic or sexist slurs, this is harassment. Emotional and physical abuses are attacks on a child's self-esteem and can be psychologically damaging. Name calling, threatening, ridiculing, intimidating, isolating, hazing or ignoring a player's needs are examples of emotional abuse and should not be tolerated at any level. Any purposeful attack on a player, coach or umpire such as slapping, kicking, hair pulling, shaking, shoving, grabbing, etc. can be physical abuse and is both offensive and unacceptable.

Baseball Ontario encourages all of its member associations to report situations that are deemed to be harassment or abuse immediately to the Local Association which is responsible for the team. The Local Association executive are encouraged to have in place measures to deal with such a situation in an expedient and fair manner.

Baseball Ontario recognizes the independence and integrity of the Affiliated and Local Associations and commits to supplying the measure of support required to ensure that all members are aware of their rights and obligations.